

iLearn

Access iLearn from home

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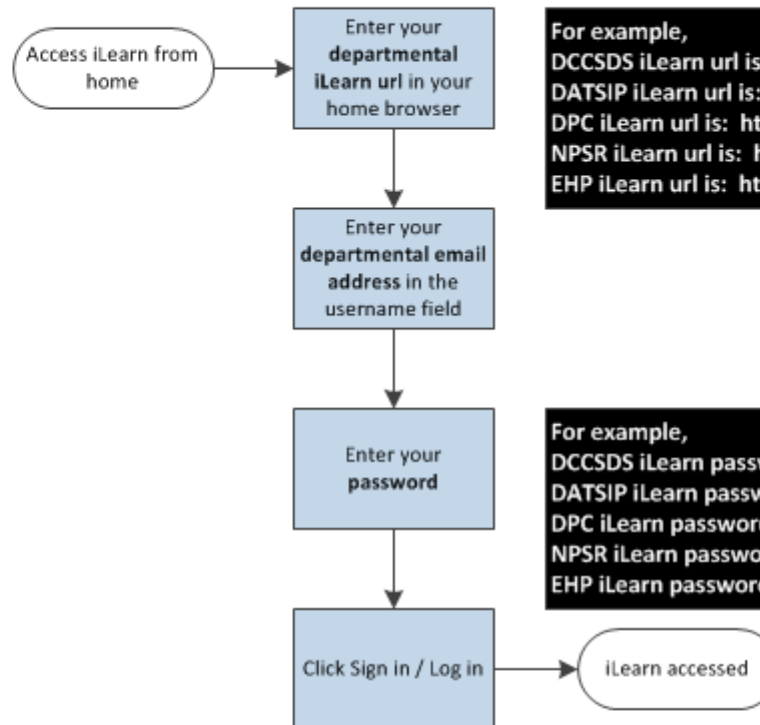
This guide provides a general overview on how to access iLearn from home.

For	All users
Last Updated	May 2016 (Version 2.0)
Menu	Browse Learning
Department	DCCSDS, DATSIP, DPC, NPSR, EHP

Note: *If you are a Department of Communities, Child Safety and Disability Services – Residential Care Officer (RCO) and you do not have departmental network access, please refer to the 'Access iLearn or reset your password for RCOs' user guide.*

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For example,
DCCSDS iLearn url is: <https://dccsds.cls.janisoncloud.com>
DATSIP iLearn url is: <https://dccsds.cls.janisoncloud.com>
DPC iLearn url is: <https://dpc.cls.janisoncloud.com>
NPSR iLearn url is: <https://npsr.cls.janisoncloud.com>
EHP iLearn url is: <https://ehp.cls.janisoncloud.com>

For example,
DCCSDS iLearn password is: your departmental network password
DATSIP iLearn password is: your departmental network password
DPC iLearn password is: your work iLearn password
NPSR iLearn password is: your departmental network password
EHP iLearn password is: your departmental network password

DCCSDS & DATSIP - Access iLearn from home

When logged into the department's network, you will be able to access iLearn from the Intranet home page without entering your username or password (single sign on).

However, to access iLearn from home you will need to log in to iLearn by following the below steps.





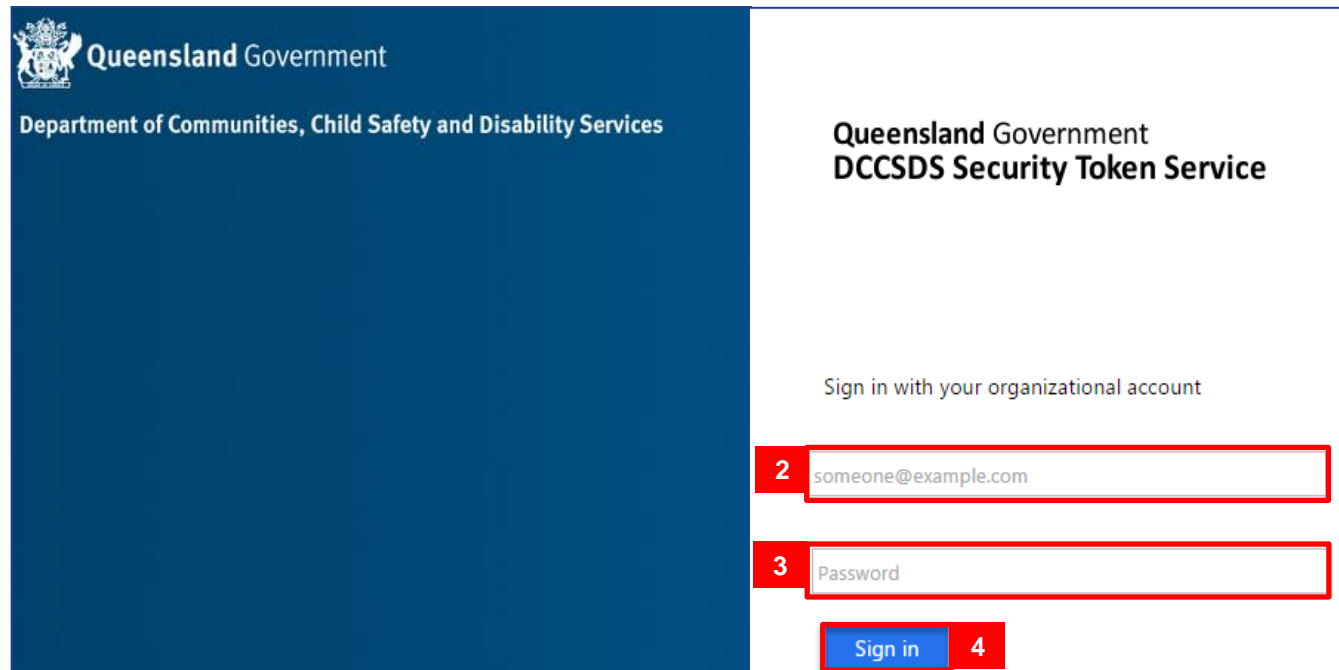
The screenshot shows a web browser window. The address bar contains the URL <https://dccsds.cls.janisoncloud.com>. A red box labeled '1a' highlights the URL. Another red box labeled '1b' highlights the 'Go' button in the address bar.

1

1a) Click on the [external iLearn link](#) to access the iLearn log on page,

OR

1b) If the link does not work, open your web browser (e.g.  Internet Explorer,  Google Chrome, etc.), copy and paste the [link](#) into the browser's address bar and click the 'Go' arrow.



The screenshot shows the login page for the Queensland Government DCCSDS Security Token Service. The page has a blue header with the Queensland Government logo and the text 'Department of Communities, Child Safety and Disability Services'. The main content area is white and contains the text 'Queensland Government DCCSDS Security Token Service' and 'Sign in with your organizational account'. There are two input fields: one for the username (labeled '2') and one for the password (labeled '3'). The username field contains the text 'someone@example.com'. Below the input fields is a blue 'Sign in' button (labeled '4').

2

Enter your '**Username**' – this is your departmental email address. (E.g. lola.citizen@communities.qld.gov.au)

3

Enter your '**Password**' – this is your departmental network password which is the same password you use to log onto your computer at work.

TIPS

If you have forgotten your departmental network password, please call the IT Service Desk on 1300 74 74 35.

4

Click '**Sign in**'.

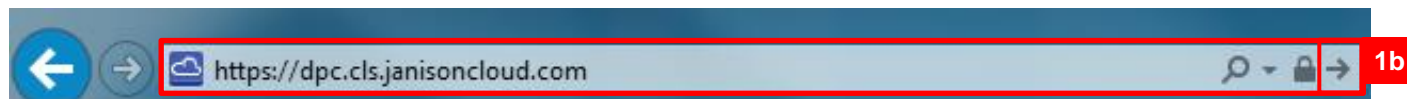
DPC - Access iLearn from home

You can access the iLearn login screen at your workstation by clicking on the iLearn link on the department's intranet.

However, to access iLearn from home, please follow the below steps.

<https://dpc.cls.janisoncloud.com>

1a



1

1a) Click on the [external iLearn link](#) to access the iLearn 'Login' page,

OR

1b) If the link does not work, open your web browser (e.g. Internet Explorer,

Google Chrome, etc.), copy and paste the [link](#) into the browser's address bar and click the 'Go' arrow.

2

Enter your '**Username**' - this is your departmental email address. (E.g. lola.citizen@dpc.qld.gov.au)

3

Enter your '**Password**' - this is your work iLearn password.

TIPS

If you have forgotten your password, click the '[Forgot your password?](#)' link and follow the prompts.

4

Click '**Login**'.

Welcome to iLearn

iLearn is your Learning Management System and will provide you with a one stop shop for all of your learning and development needs. Through iLearn you will be able to nominate for traditional face to face training programs as well as a range of new and interactive online training programs. Online training will give you increased flexibility to manage when and where you undertake training. This means that in addition to attending training courses at a given date and time you will also be able to undertake certain online training programs at your desk at a time convenient to you. Your iLearn account can also be accessed using your surface pro from anywhere where internet is available.

Terms of Use

You are about to log on to a system managed by the Department of Communities, Child Safety and Disability Services (DCCSDS).

Before logging in, you must understand and agree to the following conditions and terms of use;

- Users must not knowingly obtain unauthorised access to information and must not damage, delete, insert or otherwise alter information with malicious intent
- Use of the system is logged and may be monitored for management and audit review purposes
- Unauthorised or inappropriate use may lead to referral to the relevant law enforcement authority for investigation
- To reset your password click [here](#).

Login

Username

2

Password

3

[Forgot your password?](#)

☐ Remember me

Login

4

NPSR an EHP - Access iLearn from home

When logged into the department's network, you will be able to access iLearn without entering your username or password (single sign on).

However, to access iLearn from home you will need to log in to iLearn by following the below steps.

1a <https://npsr.cls.janisoncloud.com>

1b <https://ehp.cls.janisoncloud.com>

1c <https://npsr.cls.janisoncloud.com>

2

3

4

1

1a) NPSR users – Click on the [external iLearn link](#) to access the iLearn log on page.

1b) EHP users – Click on the [external iLearn link](#) to access the iLearn log on page.

OR

1c) If the link does not work, open your web browser (e.g. [Internet Explorer](#),

[Google Chrome](#), etc.), copy and paste the [link](#) into the browser's address bar and click the 'Go' arrow.

2

Enter your Username - this is your departmental email address. (E.g. lola.citizen@npsr.qld.gov.au)

3

Enter your '**Password**' – this is your departmental network password which is the same password you use to log onto your computer at work.

TIPS

If you have forgotten your departmental network password, please contact your department's Information Technology unit.

4

Click '**Sign in**'.